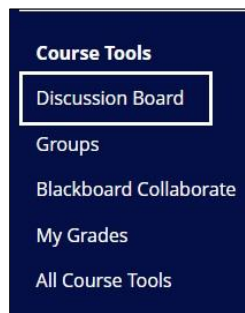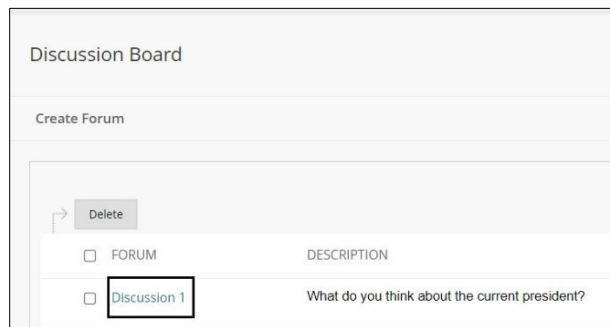# Create a Discussion Thread

A Discussion Thread is a conversation within a Discussion Board Forum that contains the initial post and all replies to that specific post.

1. Select **Discussion Board** tool link on the Course Menu.

   Course Tools
   Discussion Board
   Groups
   Blackboard Collaborate
   My Grades
   All Course Tools

2. Select the **blue forum name** on the Discussion Board Forum page to access the forum.

   Discussion Board

   Create Forum

   Delete

	FORUM	DESCRIPTION
☐	Discussion 1	What do you think about the current president?

3. Within the forum, select the **Create Thread** button at the top left.

   Forum: Discussion 1

   Create Thread   Grade Discussion Forum   Subscribe

4. On the **Create Thread** page, enter a **Subject** title for the Thread. In the **Message box**, enter the reply to the question or subject you are discussing.
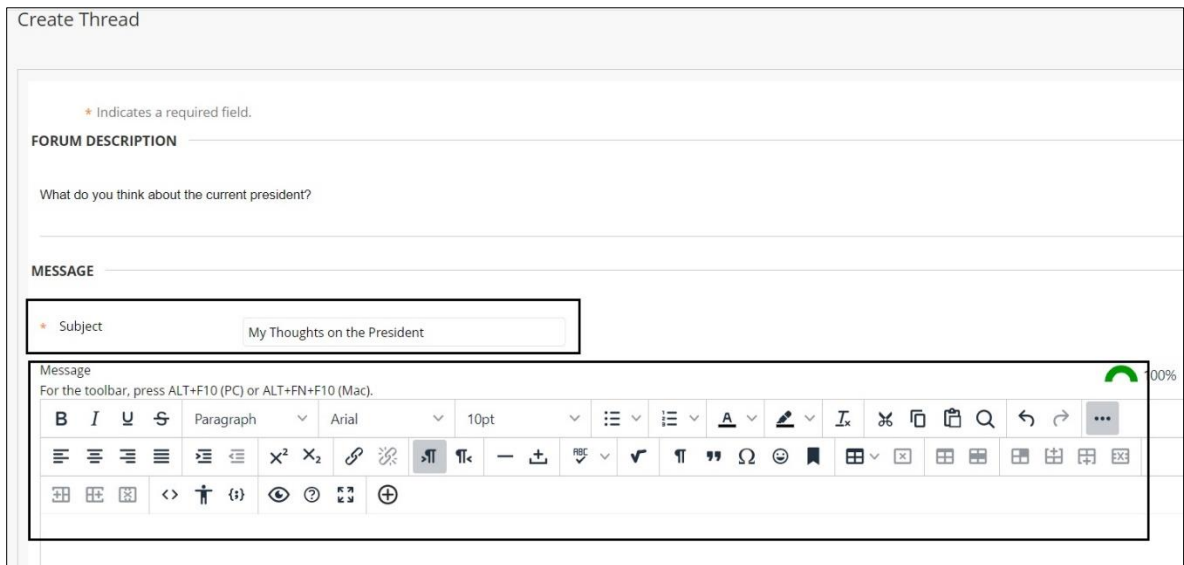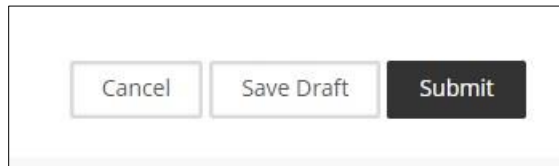

5. Additional media such as YouTube videos and files can be added by selecting the **plus symbol** within the content editor.
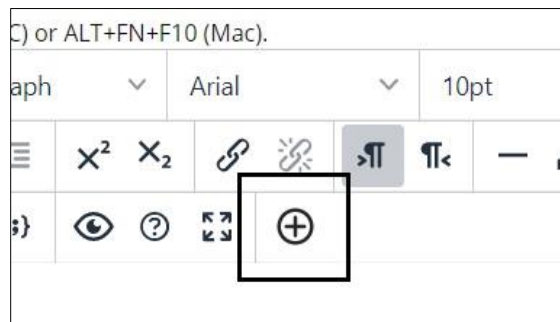
6. Under **Attachments**, files can be attached by selecting **Browse Local Files**.
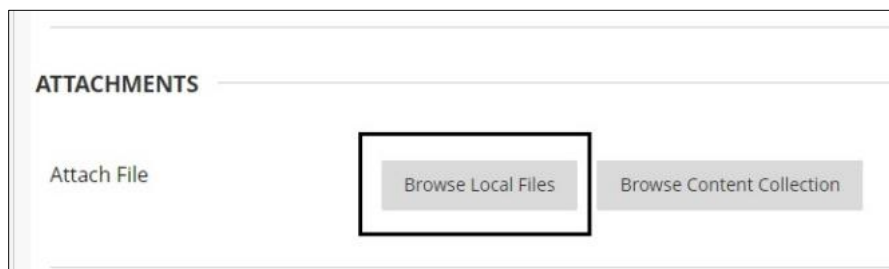
7. Press **Submit** button to publish thread to forum.

8. The thread will be listed on the Discussion Forum page showing the date/time of the post, the Thread Subject, the Author's name and the Status of the Thread.

		DATE ▽	THREAD	AUTHOR	STATUS	UNREAD POSTS	UNREAD REPLIES TO ME	TOTAL POSTS
☐		6/29/22 9:55 AM	My Thoughts on the President	Becky Johnson	Published	0	0	1

For more information on Creating and View Threads access Create Discussion Thread

For more information and assistance, please email DOES Blackboard Support at blackboard@jjay.cuny.edu